

WYOMISSING AREA SCHOOL DISTRICT 2011-4386

Minutes November 21, 2011

The regular meeting of the Board of School Directors convened at 6:00 p.m. in the Community Board Room of the Jr./Sr. High School with Mr. Portner, Board Vice President, presiding.

PLEDGE OF ALLEGIANCE

Following the pledge of allegiance, Mr. Portner asked if anyone would be recording the meeting. No one indicated the intent to record.

Board Members Present: Mrs. Bamberger, Mr. Fitzgerald, Mrs. Helm, Mr. Larkin, Mr. Painter, Mr. Portner, Mrs. Sakmann and Mrs. Seltzer .

Board Member Absent Mrs. Davis

Administrative Staff Present: Mr. Krem, Mrs. Mason, Mr. Jones, Ms. Lampe, Mrs. Morett and Mrs. Vicente.

Attendees: Ashley Gold, Reading Eagle, Doug Brown, student representative, and Shelley Filer, recording secretary. Audience sign-in sheet included as part of these official minutes.

MEETING ANNOUNCEMENTS

Following the roll call by the recording secretary, Mr. Portner welcomed everyone and announced that an Executive Session was held prior to the meeting to discuss legal and personnel items.

The following meeting schedules and locations were announced.

- School Board Reorganization and Business Meeting– Monday, December 5, 2011, 6:00 p.m.
- Special Board Meeting – December 12, 2011, 4:00 p.m.

All listed meetings are held in the Community Board Room of the Jr./Sr. High School unless otherwise noted.

PRESENTATIONS

OLIVETS BOYS & GIRLS CLUB

Dr. James Smith and Mr. Jeffrey Palmer made a presentation on behalf of the Olivets Boys & Girls Club of Reading & Berks County. They would like to enter into an arrangement with the District to use the West Reading Elementary facilities for afterschool programs from 3:30-7:30 p.m. for District students in grades 5-8. In addition to a yearly \$15 membership fee per student, the activities are funded by a grant from the Council on Chemical Abuse. They foresee using the cafeteria, art facilities, the gym and possibly the computer lab. Olivets focuses on three primary outcomes: good citizenship, healthy lifestyle, and academic success. Olivets will submit a proposal to the Board for consideration with the hope of programming starting in January 2012.

WYOMISSING AREA SCHOOL DISTRICT 2011-4387

Minutes November 21, 2011

RETIRING BOARD MEMBERS

Mr. Krem thanked Mrs. Sakmann and Mr. Larkin for their eight years of service to the Board. He presented them with engraved plaques and lifetime membership cards for complimentary admission to District activities.

PRESIDENTIAL PHYSICAL FITNESS STATE CHAMPIONSHIP

Mr. Corey Jones, Jr./Sr. High School Principal announced that the JSHS received the highest level of recognition given to any school in Pennsylvania for physical fitness based on student scores in five core tests. Mr. Matt Babiarz, Physical Education Department Chair commended his faculty members in their achievement and said they hope to defend their championship next year.

PUBLIC COMMENT

None.

ROUTINE APPROVALS

MEETING MINUTES

Upon a motion by Mrs. Bamberger, second by Mrs. Seltzer, the Board approved the following minutes.

- October 11, 2011 Board Meeting with Committee Reports
- October 24, 2011 Regular Business Meeting

Yeas: Bamberger, Fitzgerald, Helm, Larkin, Painter, Portner, Sakmann, and Seltzer.

Absent: Davis

Nays: None. Motion carried.

TREASURER'S REPORT

Upon a motion by Mr. Fitzgerald, second by Mrs. Helm, the Treasurer's Report was accepted as presented.

Yeas: Bamberger, Fitzgerald, Helm, Larkin, Painter, Portner, Sakmann, and Seltzer.

Absent: Davis

Nays: None. Motion carried.

PAYMENT OF BILLS

Upon motion by Mrs. Seltzer, second by Mrs. Sakmann, payment of bills for the month of October 2011 was approved.

Yeas: Bamberger, Fitzgerald, Helm, Larkin, Painter, Portner, Sakmann, and Seltzer.

Absent: Davis

Nays: None. Motion carried.

Minutes November 21, 2011

**SUPERINTENDENT'S
REPORT**

**A. CURRICULUM/
TECHNOLOGY** No items.

**B. FINANCE/
FACILITIES** Upon a motion by Mr. Painter, and second by Mrs. Sakmann, the Board approved the Finance/Facilities agenda items as follows:

During discussion Mrs. Bamberger requested more detail on the proposed stipend for Thomas Szabo. Mr. Krem explained that the administration would like Mr. Szabo to perform some duties that need to be addressed that are well beyond the scope of an Interim Principal such as grant writing and scheduling and as such he should receive additional compensation for work that will involve his time outside the normal work day.

Mr. Krem expressed his gratitude to WAEF for their \$5,000 donation to upgrade the walkie-talkie communication system at the JSHS.

1. Approved YMCA Facilities Use Agreement for the 2011-12 school year for use of the pool for athletic practices and events at a total of \$8,500.
2. Approved request for exoneration from per capita tax for 2011-12 in accordance with Policy 605.
3. Approved Memo of Understanding for Evacuation to Off-site Location with Berks Catholic High School.
4. Approved anonymous donation in the amount of \$114,000 to be used to cover first year expenses for the Director of Development position.
5. Approved authorization for administration to approve additional individual change orders for the WREC Project up to a cumulative figure of \$155,000.
6. Approved NRG Building services for repairs to JSHS building HVAC controls in the amount of \$72,500.
7. Approved continued enrollment of elementary student ID#204975 and secondary student ID#204974 upon payment of a pro-rata share of educational costs per Policy 202.
Background information: Expected settlement date of the parents' property in the school district has exceeded the allowable 60-day grace period per Policy 202. Educational costs from day 61 to the date of settlement will be reimbursed to the district.

Minutes November 21, 2011

8. Approved donation from the Wyomissing Area Education foundation in the amount of \$5,000 towards the purchase of walkie-talkies for the JSHS.
9. Approved Thomas R. Szabo, Interim Principal at Wyomissing Hills Elementary with a stipend of up to \$2,600 to complete additional district projects including, but not limited to scheduling, grant writing, and mentoring.

Yeas: Bamberger, Fitzgerald, Helm, Larkin, Painter, Portner, Sakmann, and Seltzer.

Absent: Davis

Nays: None. Motion carried.

C. PERSONNEL/
POLICY

Upon a motion by Mr. Sakmann second by Mr. Painter, the Board approved the Personnel/Policy agenda items as follows:

1. APPOINTMENTS/TRANSFERS

a. Professional Staff

- 1) **Lauren DeHaven** Long Term Substitute Teacher, for WHEC, effective November 16, 2011 until the end of the 2011-12 school year, at an annual pro-rated salary to be determined by the new contract, but based on B-Step 1 (\$40,720 according to the 2010-2011 salary matrix).

Background Information: Ms. DeHaven received her B.S in Elementary/Kindergarten Education from The Pennsylvania State University. Ms. DeHaven has most recently worked as a substitute teacher in the Twin Valley School District. She will be covering Amanda Kraft's classroom while Ms. Kraft is on leave.

- 2) **Emily Duh**, Long Term Substitute English Teacher at the Jr./Sr. High School updated effective date of November 22, 2011 through the end of the 2011-2012 school year.

Background Information: Ms. Duh was approved as a long term teacher substitute on August 15, 2011 with an effective date of November 23, 2011. Ms. Duh's effective date had to be changed due to the leave effective date change of Lindsay Rada for whom she will be providing coverage.

b. Support Staff

- 1) **Janice Duquette**, Medical Access Secretary, transferred to Jr./Sr. High School Principal

WYOMISSING AREA SCHOOL DISTRICT 2011-4390

Minutes November 21, 2011

Secretary, effective November 25, 2011, at her existing hourly rate of \$17.38/hr.

Background Information: Ms. Duquette has been covering this position on an interim basis since the retirement of Betty Youndt. She was given an increase when she was placed in the interim position.

2. LEAVE

a. Professional Staff

- 1) **Amanda Kraft**, Full-time Teacher, WHEC, updated effective date of leave under FMLA to November 16, 2011 until the end of the 2011-2012 school year.

Background Information: Ms. Kraft was approved by the Board on September 26, 2011 with an effective date of November 18, 2011. Ms. Kraft's effective date has been changed at her request.

- 2) **Lindsay Rada**, Full-time English Teacher, Jr./Sr. High School, updated effective date of leave under FMLA to November 21, 2011 until the end of the 2011-2012 school year.

Background Information: Ms. Rada was approved by the Board on June 27, 2011 with an effective date for her leave on or about November 23, 2011. Ms. Rada's effective date has been changed at her request.

3. ADDITION(S) TO THE SUBSTITUTE LIST

a. Support Staff

- 1) **Richard A. Miller, Jr.**, Substitute Van Driver, effective November 22, 2011.

4. ADDITIONS/DELETIONS TO THE DISTRICT VOLUNTEER LIST

(See Attached List)

5. POLICIES

Second Reading/Adoption of the following policies:

123 - Interscholastic Athletics

201 - Admission of Beginners and Kindergarteners

252 - Dating Violence (**NEW**)

302 - Employment of Superintendent/Assistant Superintendent

303 - Employment of Administrators

404 - Employment of Professional Employees

405 - Employment of Substitute Professional Employees

WYOMISSING AREA SCHOOL DISTRICT 2011-4391

Minutes November 21, 2011

- 406 - Employment of Summer School Staff
- 407 - Student Teachers/Interns
- 504 - Employment of Classified Employees
- 505 - Employment of Substitute and Short-Term Employees
- 701 - Facilities Planning
- 705 - Safety

Yeas: Bamberger, Fitzgerald, Helm, Larkin, Painter, Portner, Sakmann, and Seltzer.

Absent: Davis

Nays: None. Motion carried.

OLD BUSINESS

Mrs. Helm asked for an update on the field study that was recently completed. Mr. Krem indicated that it would cost \$3-5 million to overhaul all the fields; however the most critical field to address is the turf field. Although we can anticipate approximately two years usage remaining on the field, it has already surpassed its life expectancy. He advised strategizing this year on how to address the needed repairs, implementing the strategy next year so the field would be usable the third year from now.

Mrs. Helm reported that the tax exemption appeal against the Reading Hospital was filed earlier in the day.

NEW BUSINESS

Mr. Peter Beck, drama director, presented the Board with a proposal to change the current date of the Senior High Drama Spring Production (March 23 & 24) to April 27 & 28 and the current date of the Junior High Drama Spring Production (April 20 & 21) to March 2 & 3. He hopes the change will facilitate cohesiveness between the Jr. High and Sr. High drama departments. The new dates do not conflict with any already scheduled events or PSSA testing and will result in no cost to the District. It will also enable students to be involved in sports as well as drama. Mr. Krem said he and Mrs. Vicente support this change. This will be voted on at the next meeting.

HEARING FROM WAEA

None.

HEARING FROM AFSCME

None.

HEARING FROM WAEF

None.

HEARING FROM THE PTA

None.

HEARING FROM

Doug Brown reported on the success of the Dodgeball Tournament; over

WYOMISSING AREA SCHOOL DISTRICT 2011-4392

Minutes November 21, 2011

**STUDENT
REPRESENTATIVE**

\$900 was raised toward the mini-THON event. He also reported on the Drama Club's production of "Fall Thing." The spring production will be "Footloose."

ADJOURNMENT

A motion was made by Mrs. Sakmann, seconded by Mr. Larkin to adjourn at 6:46 p.m.

Corinne D. Mason
Board Secretary